

THE V-LEAGUE

CONSTITUTION AND BY-LAWS

Article I. NAME

The name of this organization shall be known as THE V-LEAGUE, formerly Ventura County Youth Basketball Conference.

Article II. FOUNDATION

- 2.1 General: This non-profit organization is not for the sole purpose or for private gain of any person and shall be operated exclusively for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended (the "Code") or the corresponding section of any future federal tax code.
- 2.2 Principle: The organization is for its volunteers to promote, supervise, develop, and voluntarily assist in all lawful ways, the interest of outstanding youth basketball players in Ventura County and vicinity, with a focus on community-centered competition based on high school boundaries.
- 2.3 Specific purpose:
- a) To encourage outstanding youth basketball players to meet high athletic standards;
 - b) To familiarize youth with the fundamentals of the game of basketball and its rules;
 - c) To teach sportsmanship with competitiveness and a will to win;
 - d) To apply the discipline of sports through individual sacrifice and the value of being a team player with a love of the game.

Article III. AUTHORIZATION OF THE V-LEAGUE

3.1 Rationale: The Board of Directors of The V-League is the sole governing body over the games played between the representing communities. The uniform regulations, playing rules, and regulations of the league will be published as an addendum to the bylaws.

Article IV. BOARD OF DIRECTORS

4.1 General: The Board of Directors will establish policies and directives governing business and programs of The V-League and will delegate to the Commissioner and Board Members, subject to the provisions of these bylaws, authority and responsibility to see that the policies and directives are appropriately followed.

4.2 Responsibilities/Duties:

- a) Each V-League community having entered one or more certified teams within the league will appoint one person to serve on the Board of Directors for a term of one year.
 - a.1) If the community has both a boys and girls team, then two representatives may be appointed to serve on the Board of Directors for a term of one year.
- b) Each V-League community member representative will make best efforts to attend meetings of the Board of Directors; each V-League community member may provide an alternate to serve on the Board of Directors in cases where the primary representative is absent.
- c. If a Board Member has two unexcused absences from official Board Meetings that representative is subject to immediate dismissal from the Board.
- d) Each V-League community member will designate a representative to stand for election to the Board of Directors when entering the V League.
 - d.1) Each Board Member's first duty will be to the V-League and that representative will be responsible for insuring that all information is reported and distributed to their primary community organization.
 - d.2) Each V-League community member will have the responsibility of monitoring all matters concerning the V-League and their primary community organization.
 - d.3) Each Board Member is responsible to ensure that all required forms, certifications, reports, and financial obligations are fulfilled.
 - d.4) Each V-League Board Member or an assigned alternate must attend and supervise all home games to ensure the integrity/philosophy, rules and by-laws of the V-League mission.

Article V. OFFICERS

5.1 General: The Executive Board will consist of a Commissioner, Vice Chair, Secretary, and Treasurer nominated and elected by the Board of Directors. Elected officers will serve a term of one year. If for any reason, an Executive Board does not have full executive members, then the Board of Directors will vote for a waiver to approve for at least two officers one of which must be a Commissioner.

5.2 Duties/Responsibilities:

a) The duties of the Executive Board are as follows:

a.1) Commissioner - will be elected by the V-League Board of Directors and serve a term of one year. It is the duty of the Commissioner to be in charge of all V-League meetings and to enforce all by-laws and regulations.

a.1.1) The Commissioner will call all meetings when he/she deems it necessary or upon request of at least one-fourth of the V-League Board Members.

a.2) Vice-Chair - will be elected by the V-League Board of Directors and serve a term of one year. It is the duty of the Vice Chair to be in charge of all V-League meetings and to enforce all by-laws and regulations in the absence of the Commissioner. In the absence of the Commissioner, the Vice Chair will have the same power, authority, and rights as the Commissioner. The Vice Chair will assist the Commissioner in all matters concerning the V-League.

a.3) Treasurer - will be elected by the V-League Board of Directors and serve a term of one year. All monies payable to the V League will be recorded by the Treasurer and deposited in the V-League bank account. All accounts payable by the V-League will be paid by check and amounts over \$1000 shall be reported to V League officers immediately when paid.

a.3.1) The Treasurer will provide a report at each regular monthly V-League meeting. It will contain information about the status of the treasury with a copy of the most recent bank statement (if applicable).

a.3.2) At the end of each V-League Season (Winter & Summer), the Treasurer will provide a copy of the entire year's financial statement.

a.3.3) All money transactions must be supported by bank receipts.

a.4) Secretary - will be elected by the V-League Board of Directors and serve a term of one year. It is the responsibility of the Secretary to maintain accurate records of the meetings, and to write or answer letters on behalf of the V-League.

a.4.1) The Secretary will take notes during all board meetings

a.4.2) The Secretary will provide written correspondence, records of the meetings to the Board of Directors.

a.4.3) The Secretary will file all meeting minutes/agendas accordingly.

Article VI. COMMITTEES

6.1 General: The V-League Board of Directors may appoint standing committees as needed.

a) The duties/responsibilities of the committees are as follows:

- 1) Assignor - responsible for scheduling officials for games and serve as liaison between the V-League and referee organizations.
- 2) Division Directors - responsible for recording game results for each Division and ensuring that Division standings (when applicable) are kept up to date on the V League website.
- 3) Certifications – In charge of making sure that players are properly certified, team by team.
 - a.3.1) Ensure each document is provided (i.e. birth certificate, baptismal record, utility bill, report card, school id, or letter from school).
 - a.3.2) Ensure all forms are signed and dated in appropriate areas.
 - a.3.3) Ensure team roster and V-League Coaches Code of Conduct is completed.
 - a.3.4) In the Winter Season all new players, not previously certified, are required to provide required documents, with the exception of a waiver approved by the Board of Directors.
 - a.3.5) In the Winter Season all previously certified players are required to provide only proof of residence.
 - a.3.6) In the Summer Season all new players, not previously certified, are required to provide the required documents, with the exception of a waiver approved by the Board of Directors.
 - a.3.7) In the Summer Season=all previously certified players are required to provide only proof of residence.
- 4) Website Liaison – works with the webmaster to keep website information up to date and accurate.

Article VII. MEETINGS

7.1 General: Organized meetings of the V-League Board of Directors will be held throughout each season (Winter & Summer) to discuss league activities.

- a) Regular meetings will take place at designated dates, times, and place by the V-League Commissioner.
- b) Special meetings may be called at any time by the V-League Commissioner.

Article VIII. VOTING

8.1 General: A simple majority of the Board of Directors makes up a quorum. In the absence of a quorum, no formal action will take place except to adjourn the meeting.

- a) A simple majority vote by the V-League Board of Directors present will be counted.
- b) Each active Representing Community will have one vote for each boys and girls rep. No Board of Directors will have more than one vote.
- c) Electronic votes (i.e. email/text/im) will count as a majority vote if in between meetings. Electronic votes must be answered and voted upon by the V-League Board of Directors within two days of the motion. The Secretary will record and document the proceedings.

Article IX. ADDITION/REMOVAL OF V-LEAGUE BOARD AND/OR COMMUNITY

9.1 General: A Board of Director and/or certified community can be added or removed by a two-thirds vote of the V-League Board of Directors. Communities desiring to join the V-League must petition the Board in person. New communities will be admitted under probationary status for one year. Permanent status may be granted after the first full year by a two-thirds vote of the Board. Communities or Directors being removed may present their case in person before the Board votes regarding the action.

- a) If the Board Member is voted out, he/she must immediately forfeit all rights and contents to the V-League.
- b) The departing Board Member will be notified via mail and/or email regarding the reasons for the removal from the V-League.
- c) If the representing community is voted out during the regular season (Winter or Summer) play, the team(s) will complete the current season and not return the following season.
- d) If the Board of Director and representing community team(s) is voted out, they can be reinstated the following season by two-thirds of the V-League Board of Directors with the condition and terms that they must abide by all the rules, regulations, by-laws, and majority rule vote.

Article X. FISCAL POLICIES

10.1 General: The V-League can organize events to raise funds for the purpose of league activities (i.e. operations, insurance, officials, and other expenses).

- a) With the approval of the V-League Board of Directors, the Commissioner, and Treasurer will set up a budget for the season year for each community.
- b) Each representing community will be held responsible to meet the V-League budget.
- c) Failure to meet the V-League's financial budget can lead up to disqualification of the representing community.
- d) All monies must be paid to the Treasurer/Commissioner by the due date set.
- e) Uncommitted funds in the treasurer for the operating season will be carried over to the next season.

Article XI. INSURANCE

11.1 General: All teams in each division will be insured. The insurance will be covered by their respective communities. All representing communities' insurance must be current and be kept up to date for the teams to participate in the V-League.

- a) The League shall provide indemnification for V League Board Members and for the League itself with appropriate insurance and keep it in force at all time.

Article XII. GAME OFFICIALS

12.1 General: It is the responsibility of the Assignor to select, contract, and maintain authority over the game schedule and fees over all game officials.

- a) All officials will be responsible to the Assignor and in turn to the Board of Directors for attendance, rules, conduct, and appearance.
- c) No official may be under 16 years old.
- d) Any official ejecting a coach or a team official will make a full and detailed report to the V-League Assignor, who will forward said reports to the V-League Commissioner and representing community Board of Director. The official must notify the Assignor within 24 hours and file the report within 48 hours.

Article XIII. RESIDENCE

13.1 General: Players will play within the community they live in based upon the high school boundary lines.

- a) In the event of the formation of a new organization/community team or upon the request of a present organization community, the Board of Directors will set or re-establish boundary lines as it sees fit.
- b) Approval will be based on a majority vote of two-thirds vote by the Board of Directors. Each community representative will abide by the boundary set and vote of the Board of Directors.
- c) Waivers may be requested on a case by case basis, for the following but not limited to:
 - c.1) Players living within a community with no certified team in boys or girls division.
 - c.2) Family dynamics (i.e. divorced families living separately, etc)
- d) Waivers must be presented to affected community or communities first for consideration. Once the affecting community has taken a position on the waiver, then and only then the waiver will be presented to the V-League for a final vote.
- e) Boundary waivers may be granted and may be approved by a majority vote for one year at a time.
- f) Any waivers must be submitted two weeks prior to certification meeting.
- g) All high school district's boundaries will be reviewed yearly and approved by the V-League Board of Directors.

❖ The following high school boundaries are defined to the corresponding school districts:

Agoura: Agoura High School, Oak Park High School, Calabasas High School*, Malibu High School*

Camarillo: Camarillo High School, Rio Mesa High School

Moorpark: Moorpark High School

Newbury Park: Newbury Park High School

Ojai: Nordoff High School

Oxnard: Channel Islands High School, Pacifica High School, Oxnard High School, Port Hueneme High School *

Simi Valley: Simi Valley High School, Royal High School

Thousand Oaks: Thousand Oaks High School *

Ventura: Ventura High School, Buena High School

Westlake: Westlake High School, share Agoura High School with Agoura.

* Communities currently without youth basketball organizations in the V League.

Article XIV. TEAM MAKE-UP

14.1 General: Each representing community will only be allowed to certify one team per each grade level for the boys and girls division.

- a) A community may have a second team in a grade level upon approval of the V-League Board of Directors.
- a) Teams desiring to play in the V-League must submit to the authority of the organization in their community which has an established relationship with the V-League, or must petition the Board for new community status as outlined in Article IX, Section 1.

14.2 Maximum Age and other rules and requirements:

- a) A player's grade and age will determine the team that he/she will be eligible to play for.
- b) All documents (report card/school ID/letter, birth certificate) will be required and dated within 6 months.
- c) All players will generally play at their grade level or higher, with some exceptions:
 - c.1) In rare cases, because of limited players or in unusual circumstances, a player or players may play down one grade level , but only with the express approval of the Board of Directors.

d) The following are the maximum ages allowed for each grade level as of September 1st:

Boys:	4 th = 10	Girls:		
	5 th = 11		5 th = 11	
	6 th = 12		6 th = 12	5 th /6 th = 12 (when combined)
	7 th = 13		7 th = 13	
	8 th = 14		8 th = 14	7 th /8 th = 14 (when combined)

Article XV. POST-SEASON TOURNAMENT

15.1 The V-League will organize and run post season tournament championships. The format will be decided annually by the Board of Directors.

15.2 Division Championship

- a) Season Champions and seeding placement will be determined by win/loss record.
Tiebreakers will be determined by the Board of Directors
- b) Teams will play in tournament play to determine the Division/League Champions.

15.3 All awards given by the V-League must be approved by the Board of Directors.

Article XVI. BY-LAWS, PLAYING RULES, CHANGES, AMENDMENTS

16.1 By-Laws

a) All proposed changes, amendments, and/or drafts must be distributed to all V-League Board of Directors at least 14 days prior to voting on the change for review. A majority vote of two-thirds is required for approval.

16.2 Playing Rules

a) Winter League and Summer League Rules are listed in separate documents.

b) All proposed changes, amendments, and/or drafts must be distributed to all V-League Board of Directors at least 14 days prior to voting on the change for review. A majority vote of two-thirds is required for approval.

16.3 Amendments

a) All proposed changes, amendments, and/or drafts must be distributed to all V-League Board of Directors at least 14 days prior to voting on the change for review. A majority vote of two-thirds is required for approval.

16.4 Review

a) All By-Laws, Playing Rules, Amendments will be reviewed annually by the V-League Board of Directors.